

GP ARCHIVES COMMITTEE MINUTES, JUNE 5, 2012

ATTENDING: Charlie Snyder, Nancy Schwartz, Kay Hager, Marian Green, Nancy Walz

ARCHIVES MANUAL

Karen King has almost completed the Archives Manual which will serve as a resource for future volunteers, committee members and anyone who wants to understand the processes, as well as mission statement, forms, and many other aspects of the Archives. It will help researchers as well who search within the digital database PastPerfect. We should provide Charlie with any feedback by this weekend so he can have Karen put the final touches on it by Monday.

BUDGET

Although the archivist's pay went slightly over budget in May, it was quickly adjusted by Ted and the mayor. Going into the fiscal year 2012-13, the archivist pay is \$10,000.

VOLUNTEERS

With the end of the school year, we'll be losing some of our student interns but already have new ones to consider as Glenda reached out to Walter Johnson and that immediately brought in some candidates. Charlie will be interviewing them over the next week or so.

ARCHIVIST POSITION

We may soon have to conduct a search for a new archivist since Karen King could be leaving in the fall for a full-time job elsewhere. Over the summer, Charlie will oversee Karen's responsibilities which may include the Oral History project. Marian suggested compiling the finished oral histories in a binder to be kept in the sitting area/library next to the town office in Penn Place.

EQUIPMENT

Kay Hager offered her extra router so we can network the computers to take advantage of having more than one person working in PastPerfect at the same time. We will purchase a new, faster printer. The current one is painfully slow. Whether we need a new laptop is still being considered.

Nancy Schwartz has used the digital voice recorder when she interviewed Florence Gootenberg and reported that it worked great with excellent sound quality. Still under discussion is whether it's worth it to use a voice recognition software, i.e. Dragon, for transcription.

THE GYPSY IN ME

Since the discovery of the play, *The Gypsy In Me*, written by George Payne in 1952, Marian has been working on a way to share it with the town. Latest idea is to do a three-part "improv" evening, more of a fun presentation rather than a performance of the musical itself. Slated for January 2013.

HISTORY CONFERENCE, JAN. 26, 2013

Marian also brought up the history conference for next year at Johns Hopkins which will focus on science and technology. She suggested we write up a brochure about a Garrett Park inventor, Herman Hollereith. He invented the keypunch machine when he worked for the Census Bureau.

MISC

Nancy Schwartz is helping Jan Annino to research the farm where author Marjorie Kinnan Rawlings spent her summers with her father. They determined a corner of the property was in fact in Garrett Park. Her summers here helped to inform her writing and her love of nature. Annino is researching a possible children's book on Marjorie Kinnan Rawlings.

The Rock Creek "swimming hole" that many former residents have mentioned may have been located! Nancy and Charlie are paying a site visit this week.

NEXT MEETING: TBD in July